

<b>Governor Lead:</b>	Martyn Shapter
<b>Nominated Lead Member of Staff:</b>	Vicki Chiverton
<b>Status &amp; Review Cycle:</b>	Statutory Annual
<b>Next Review Date:</b>	May 2021 (or in line with government guidance)

# St Jude's C of E Junior School

Learning and Achieving Together with God



## BEHAVIOUR POLICY COVID-19 Appendix

*This school is committed to safeguarding and promoting the welfare of pupils and expects all staff and volunteers to share this commitment.*

The principles, as set out in St Jude's C of E Junior School Behaviour Policy, remain and should continue to be followed. This addendum should not be used as a standalone document and should be read in conjunction with the existing policy. It sets out the expectations of St Jude's C of E Junior School in light of the Covid-19 pandemic and the need for children to behave differently when they return to school. It describes the new systems in place and how pupils will be supported to adhere to them.

This addendum follows the advice and guidelines provided by the DfE. The following information will help pupils and staff understand the difference in procedures needed around the school to keep everyone safe.

### **Arrivals, Departures and Moving round the school**

Children will enter school through the front gate with their parents and will leave via the side gate. Parents will be required to follow the one-way system. All children will enter via their classroom fire exit door. Children will enter individually and will go straight to their designated desk. There will be markers on the floors to support children with social distancing along the corridors.

At their scheduled home time, children will leave the building from their classroom's fire door, apart from Yr 5 who will leave from the main doors into the middle playground. They will leave one at a time when their parent has come to collect them.. We would discourage children from walking home on their own as we cannot guarantee that they will maintain the same social distancing that we will have worked hard to put in place in school. However, if parents choose this option, they must make [school@stjudes.surrey.sch.uk](mailto:school@stjudes.surrey.sch.uk) aware of their decision.

Movement around the school will be limited. When the children leave their classroom to go outside for break, lunch or outdoor learning, they will use the fire exit. Children will not be able to freely move around the school. They will not be able to enter the building at break and lunch unless accompanied by an adult. Office staff will collect the registers after morning and afternoon registration but Yr 6 monitors will still deliver registers early each morning.

There will be a one-way system in the hall when children are collecting their lunch, with the use of markers to help children keep 2m distance.

### **Moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)**

Movement around the school will be limited. Children should not have to leave their classroom without an adult present, unless going to their allocated toilet. Cloakrooms can be used for school bags, lunchboxes and trainers. Shared areas will be used by one year group only. Where possible, fire doors will be used as the main in/out of each classroom.

The trim trail and tyre park will be open but only used by one year group on a given day.

The Chill-out Room will only be available as a Yr 3 groups' room. Each year group can use their own groups' room/s as designated chill-out areas for those who need it.

### **Rules about sharing any equipment or other items including drinking bottles**

Children should bring a named water bottle into school which will stay on their desk. Water fountains will not be open. It should be taken home to be washed. It can be refilled from classroom taps as these are all drinking water.

Children will be encouraged to bring their own pencil case to school. Where possible, resources will only be used by one class Bubble. If they need to be shared, they will either be washed before use or there will be a 24hr interval before being used again.

### **Following instructions on who pupils can socialise with at school**

All children will be expected to socially distance from any children who are not in their class and from adults in school. Most importantly, they will not mix with children from a different Bubble. Children must stay in their designated area at all times or move around the school only with permission of an adult.

Children will be reminded about the new school rules. Not following instructions about social distancing and who pupils can socialise with at school will be added as Red behaviour. Children will be asked to go home if they repeatedly do not follow the rules regarding social distancing. (See below.)

### **Amended expectations about breaks or play times, including where pupils may or may not play**

Children will have allocated areas in which they are allowed to play. This will be rotated throughout the week. Each year group will have their own equipment. A Lunchtime Assistant will stay with the same group of children for the entirety of the lunchbreak and will have the same group each day.

Lunch will be eaten at their own table in their classrooms to prevent mixing in the hall. They will not get out of their seats until all have finished (a film will be played whilst they eat (20mins)). Should a child refuse to follow social distancing measures, disciplinary procedures and sanctions will be used (see below).

### **Use of toilets**

Children will be asked to go to their allocated toilet at the start of break and lunch so they do not need to use a toilet during lunchtime. This will minimise unsupervised movement inside the school building. They can also use it before/after they eat their lunch. Groups of more than 3 children must not use the toilets at the same time. When a child has finished in the toilet they must wash their hands.

### **Following school instructions on hygiene, such as handwashing and sanitising**

Children will be expected to follow all handwashing and hygiene routines while in school. They will wash hands/use antibacterial gel on arrival at school, before and after eating and at regular intervals during the day. Posters will remind children how to most effectively do this.

We ask children to follow the 'catch it, bin it, kill it' mantra when in school; if they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded to try not to touch their face, mouth, nose or eyes while at school.

Should a child refuse to follow these routines, disciplinary procedures and sanctions will be used (see below).

### **Tell an adult if you are experiencing symptoms of coronavirus**

Children will be regularly reminded of the need to tell a class teacher if they start to feel unwell. Teachers will ask the class a few times each day if everyone is feeling ok. The symptoms include a high temperature (37.8C), a new continuous cough (this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours) and a loss or change to sense of smell and taste.

### **Coughing or spitting at or towards any other person**

Children will be reminded about the new school rules. Spitting and deliberate coughing at someone will be added as a RED behaviour.

### **Conduct for pupils at home in relation to remote education.**

See E-Safety policy regarding rules relating to Zoom/Teams and emails.

### **Rewards and sanction system where appropriate**

Teachers and Teaching Assistants welcome opportunities to praise individuals for good work, attitude or good behaviour and show recognition, if these are brought to their attention. Above all praise and encouragement should be used as much as possible.

If a child's behaviour is deemed high risk, for example refusing to adhere to safety measures such as hand washing, social distancing, remaining in their 'bubble groups' or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people, the following sanctions and disciplinary procedures could be used:

1. Referral to Headteacher
2. Parents/Carers called to collect child from school immediately
3. Immediate swap from onsite education offer to home education offer
4. Fixed term exclusion
5. Permanent exclusion

### **All pupils will be supported in the following ways:**

- Throughout the school there will be signs/posters/visual prompts to remind pupils and staff of the new safety measures in place that should be followed.
- The new routines and expectations will be explained and repeated by the pupils' teacher every day and throughout the day. This will reassure all pupils and particularly the most anxious.
- Whilst new expectations are established, we will focus on routines, safety and well-being.

- An age appropriate strategy for pupils to share their concerns e.g. circle time, will be available in every group so that pupils' concerns can be heard and responded to every day.
- School staff will pay particular regard to families and pupils who are classified as clinically vulnerable so that appropriate additional support is put in place to reduce anxiety as appropriate to the circumstance.
- All our usual systems for affirming our pupils' good behaviours will continue (Trackit Lights) with a particular focus on 'Staying Alert' and 'Being Kind' behaviours.
- Individual Behaviour Plans will be written for those who may struggle to follow these guidelines.

**Support for pupils who have additional or special educational needs:**

- If there are concerns that appropriate support is not possible during this period, despite our best endeavours, a telephone meeting will be held with parents (and relevant external professionals) to discuss next steps and what additional adaptations may be possible to ensure the pupil can manage his/her behaviour safely.

**Positive Touch and Physical Intervention**

There may be times when a pupil's behaviour requires staff to use physical intervention to ensure the pupil's own safety, the safety of other pupils and staff, or that property is not seriously damaged.

St Jude's C of E Junior School will be guided by the following principles in these circumstances, in line with the advice from the Surrey Accredited Training Centre:

- Given the current pandemic, staff will also need to consider the possible risk of infection if they physically intervene, contrasted with the possible risks of infection should they not intervene.
- Any decisions made should be in accordance with Public Health and Government guidelines on Covid-19.
- Advice remains firmly focused on restraint reduction. The emphasis is on de-escalation, reducing triggers, and early interventions to manage risk.
- When deciding to use restrictive interventions, any such restriction must be a last resort, reasonable, and proportionate action.
- Staff need to ensure their decisions consider the risks of doing something, contrasted with the risks of doing nothing.
- Schools should continue to explore non-restrictive alternatives that maximise safety and minimise harm at the point of risk behaviour.
- At the heart of all decisions is our desire to maintain the care, welfare, safety and security of everyone, staff as well as pupils.

Created: 22/5/2020

Reviewed: 22/8/2020